# Eleven22

## JOB DESCRIPTION

**Position:** Disciple Groups Manager **Classification:** Salary/ Full Time **Reports to:** Disciple Groups Director

#### **Purpose**

Support The Church of Eleven22's vision of being a movement for all people to discover and deepen a relationship with Jesus Christ by partnering with the Disciple Groups Director, Campus Teams, and high-level serve staff in the implementation of strategies related to disciple-making through Adult Disciple Groups.

#### **Education**

- Completion of a bachelor's degree (or comparable work experience)
- Training in biblical studies, spiritual formation, or similar area helpful

# **Experience**

- Minimum 2 years of ministry experience (paid or volunteer), including supervisory experience of staff or volunteers
- Leading and maintaining discipleship programs through mentorship & coaching
- Developing and managing high-level volunteer leadership teams

# **Key Responsibilities**

- Contribute to the development and implementation of strategic biblical discipleship models that intentionally develop disciples who make disciples.
- Partner with the Disciple Groups Director in setting the direction and casting the vision of groups to Group Leaders, Coaches, and Campus Directors across multiple campuses.
- Lead and manage Disciple Groups staff and serve staff across multiple campuses
- Provide insight to and oversight of strategies for Disciple Group multiplication and health:
  - Develop and maintain a plan to ensure Group connection points are integrated into all ministry areas and events.
  - Support ongoing equipping, empowering, and training of Disciple Group Leaders, Coaches and Campus Directors
  - Develop and implement sustainable processes, tools, and key events to encourage Group multiplication through Coach and Leader recruitment
- Build, refine, implement & oversee new Leader & Coach process
  - o Recruitment & Review of interested and/or recommended leaders
  - o Process Queue oversight
  - Support training events & equip trainers
  - o Manage the process of assigning & connecting Coaches with Leaders
- Work alongside the Disciple Groups Coordinator to oversee and manage group onboarding to ensure groups are easily joined and interest is responded to promptly.
- Recruit, develop, and disciple serve staff to equip the saints for the work of ministry

### **Success Factors**

- Modeling The Church of Eleven22's core values
- Demonstrated ability to make disciple-making disciples through multiplication
- Pro-active communication and interpersonal skills (verbal and written)
- Strong organizational planning, cross-ministry collaboration and problem-solving skills
- Ability to recruit, build and oversee volunteer teams that reproduce themselves