

Position: Kids Ministry Associate

Reports to: Kids Minister

Supervises: Serve Staff

Classification: Exempt/Full Time

Location: San Pablo

Purpose

The Kids Ministry Associate is responsible for supporting the kid's ministry at a specific campus by equipping and developing Serve Staff to execute kid's service gatherings and partnering with parents to be the primary disciple-makers of their kids.

Experience

- Bachelor's Degree required
- Experience working with children in some/multiple settings

Required Competencies and Skills

- Ability to develop priorities with the right balance of short and long-term wins
- Demonstrated ability to build effective organizational relationships/partnerships
- Strong leadership abilities; sound judgment and above reproach character
- Demonstrated ability to teach & shepherd serve staff members and their families
- Strong computer skills; proficient in Microsoft Outlook, Word and Excel
- Ability to work with database information (CCB)

Key Responsibilities

- Lead in the recruitment, coaching, equipping, and care of serve staff
- Execute Weekend Services
- Build a community and create a sense of belonging for Serve Staff.
- Support in planning and executing children's ministry events
- Control inventory of supplies and other needs in ministry area at specific campus.
- Partner with parents in raising their children to know Jesus & make him known.
- Lead and develop staff, apprentices, serve staff teams and serve staff leaders.
- Model discipleship by being making disciple-making disciples.
- Communicate clear vision & wins for staff and serve staff teams on a regular basis
- Oversee systems for background checks, safety and security procedures, training, and care of serve staff
- Provide staff and serve staff with current children's ministry best practices

Measurements of Success

- Model the Church of Eleven22's mission, vision, and core values
- Demonstrated ability to be disciple who makes disciples
- Strong proactive communication (verbal and written) and interpersonal skills